WAIKANAE SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Ministry Number:	3056
Principal:	Bevan Campbell
School Address:	27 Seddon Street, Waikanae
School Postal Address:	27 Seddon Street, Waikanae
School Phone:	04 902-6544
School Email:	admin@waikanae.school.nz
Accountant / Service Provider:	Accounting For Schools Ltd

WAIKANAE SCHOOL

Annual Accounts - For the year ended 31 December 2021

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WAIKANAE SCHOOL

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Jason Galland	Bevan James Campbell
Full Name of Presiding Member	Full Name of Principal
Signature of Presiding Member	Signature of Principal
03 June 2022	03 June 2022
Date:	Date:

WAIKANAE SCHOOL

Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2021

	Notes	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Revenue				
Government Grants	2	4,037,451	4,746,494	4,100,077
Locally Raised Funds	3	377,041	303,700	253,185
Interest Income		2,204	3,500	5,600
		4,416,696	5,053,694	4,358,862
Expenses				
Locally Raised Funds	3	210,231	233,483	215,006
Learning Resources	4	3,091,227	2,924,491	2,845,421
Administration	5	268,131	255,681	257,325
Finance		3,125	2,237	4,265
Property	6	777,521	1,526,010	862,133
Depreciation	10	135,707	135,000	133,645
		4,485,942	5,076,902	4,317,795
Net Surplus / (Deficit)		(69,246)	(23,208)	41,067
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		(69,246)	(23,208)	41,067

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

WAIKANAE SCHOOL

Statement of Changes in Net Assets/Equity
For the year ended 31 December 2021

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Equity at 1 January	599,883	599,883	537,316
Total comprehensive revenue and expense for the year	(69,246)	(23,208)	41,067
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	16,169	-	21,500
Equity at 31 December	546,806	576,675	599,883
Retained Earnings	417,898	576,675	522,391
Stanjoy Reserve	128,908	-	77,492
Equity at 31 December	546,806	576,675	599,883

Movement in Stanjoy Reserve	**2021**	**2020**
Opening Balance of Stanjoy Reserve	77,492	107,662
Movement in Stanjoy Reserve	51,416	(30,170)
Closing Balance of Stanjoy Reserve	128,908	77,492

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

The Stanjoy Reserve was created to account for funds received from the Stanjoy Trust. The funds are held for purchasing musical equipment, support of performing arts, and other school improvements.

WAIKANAE SCHOOL
Statement of Financial Position
As at 31 December 2021

	Notes	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Current Assets				
Cash and Cash Equivalents	7	379,054	356,072	702,531
Accounts Receivable	8	221,889	230,500	238,424
Investments	9	164,708	162,500	162,478
Prepayments		1,762	2,000	2,758
		767,413	751,072	1,106,191
Current Liabilities				
Accounts Payable	11	247,805	231,500	299,786
Borrowings	12	11,030	-	-
Novopay Overpayment Liability - Current Portion	13	-	-	4,675
Provision for Cyclical Maintenance	15	12,605	45,605	12,605
Finance Lease Liability	16	18,969	15,000	19,952
Funds held in Trust	17	100,000	-	-
GST Payable		9,847	15,000	24,919
Revenue Received in Advance	14	32,082	40,000	37,976
Funds held for Capital Works Projects	18	39,796	-	397,367
		472,134	347,105	797,280
Working Capital Surplus/(Deficit)		295,279	403,967	308,911
Non-current Assets				
Property, Plant and Equipment	10	525,001	368,000	493,189
		525,001	368,000	493,189
Non-current Liabilities				
Borrowings	12	44,120	-	-
Provision for Cyclical Maintenance	15	218,886	180,292	180,292
Finance Lease Liability	16	10,468	15,000	21,926
		273,474	195,292	202,218
Net Assets		546,806	576,675	599,883
Equity		546,806	576,675	599,883

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

WAIKANAE SCHOOL
Statement of Cash Flows
For the year ended 31 December 2021

	Note	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Cash flows from Operating Activities				
Government Grants		895,601	920,988	947,280
Locally Raised Funds		399,909	329,264	259,370
Goods and Services Tax (net)		(15,074)	(9,918)	21,768
Payments to Employees		(604,997)	(555,421)	(461,761)
Payments to Suppliers		(629,947)	(608,972)	(542,648)
Interest Paid		(3,125)	(2,237)	(4,265)
Interest Received		2,597	3,588	5,707
Net cash from / (to) the Operating Activities		44,964	77,292	225,451
Cash flows from Investing Activities				
Purchase of Property, Plant & Equipment (and Intangibles)		(159,458)	(9,809)	(121,942)
Purchase of Investments		(2,230)	(22)	(4,641)
Net cash from / (to) the Investing Activities		(161,688)	(9,831)	(126,583)
Cash flows from Financing Activities				
Furniture and Equipment Grant		16,169	-	21,500
Finance Lease Payments		(20,501)	(11,878)	(10,898)
Loans Received/ Repayment of Loans		55,150	(4,675)	-
Funds Administered on Behalf of Third Parties		(257,571)	(397,367)	397,367
Net cash from Financing Activities		(206,753)	(413,920)	407,969
Net increase/(decrease) in cash and cash equivalents		(323,477)	(346,459)	506,837
Cash and cash equivalents at the beginning of the year	7	702,531	702,531	195,694
Cash and cash equivalents at the end of the year	7	379,054	356,072	702,531

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

WAIKANAE SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity
Waikanae School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation
Reporting Period
The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation
The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied
The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime
The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of $30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base
The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency
These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies
The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions
The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical Maintenance
A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maitnenance. This provision relates mainly to the school buildings. The estimate if based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

WAIKANAE SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2021

1. Statement of Accounting Policies

Useful lives of property, plant and equipment
The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Critical Judgements in applying accounting policies
Management has exercised the following critical judgements in applying accounting policies:

Classification of leases
Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants
The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants
The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants
Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

1. Statement of Accounting Policies

Donations, Gifts and Bequests
Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue
Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments
Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments
Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents
Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable
Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receiables are written off when there is no reasonable expectation of recovery.

h) Investments
Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

i) Property, Plant and Equipment
Land and buildings owned by the Crown are excluded from these financial statements. The Board’s use of the land and buildings as ‘occupant’ is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

1. Statement of Accounting Policies

Finance Leases
A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation
Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	10 - 50 years
Furniture and equipment	4 - 10 years
Information and communication technology	4 - 10 years
Library resources	12.5% and 20% Diminishing value
Leased Assets	Term of Lease

j) Intangible Assets
Software costs
Computer software acquired by the School is capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

k) Impairment of property, plant, and equipment and intangible assets
The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets
Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset’s carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset’s fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset’s carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

1. Statement of Accounting Policies

l) Accounts Payable
Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements
Short-term employee entitlements
Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.
These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements
Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

n) Revenue Received in Advance
Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

o) Provision for Cyclical Maintenance
The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board’s property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board’s responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board’s ten year property plan (10YPP).

p) Financial Insturments
The School’s financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expenses' for accounting purposes in accordance with financial reporting standards.

The School’s financial liabilities comprise accounts payable, borrowings and finance lease liability. All of these financial liabilities are categorised as “financial liabilities measured at amortised cost” for accounting purposes in accordance with financial reporting standards.

WAIKANAE SCHOOL

Notes to the Financial Statements
For the year ended 31 December 2021

1. Statement of Accounting Policies

q) Borrowings
Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

r) Goods and Services Tax (GST)
The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures
The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind
From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

WAIKANAE SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

2. Government Grants

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Operational grants	786,683	741,288	768,381
Other government grants	14,290	18,500	-
Other MoE Grants	112,995	161,200	178,897
Teachers' salaries grants	2,622,489	2,500,000	2,477,293
Use of Land and Buildings grants	500,994	1,325,506	675,506
	4,037,451	4,746,494	4,100,077

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Revenue			
Fees to Extra Curricular Activities	169,507	170,200	156,489
Donations & Bequests	19,593	18,000	18,185
Fundraising & Community Grants	62,671	50,500	14,202
Other revenue	44,143	65,000	64,294
Trading	81,127	-	15
	377,041	303,700	253,185
Expenses			
Extra Curricular Activities Costs	182,659	166,700	156,266
Fundraising and Community Grant Costs	22,346	19,783	737
Other Locally Raised Funds Expenditure	5,226	47,000	58,003
	210,231	233,483	215,006
Surplus for the year Locally raised funds	166,810	70,217	38,179

4. Learning Resources

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Curricular	53,897	47,030	56,460
Employee Benefits - Salaries	2,964,883	2,795,148	2,743,115
Information and Communication Technology	23,094	25,813	24,579
Library Resources	1,769	1,000	2,270
Staff Development	47,584	55,500	18,997
	3,091,227	2,924,491	2,845,421

WAIKANAE SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2021

5. Administration

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Audit Fee	5,961	6,000	7,290
Board Expenses	3,609	7,500	7,334
Board Fees	2,595	2,500	3,605
Communication	5,407	6,500	8,098
Consumables	13,078	26,000	15,694
Employee Benefits - Salaries	182,377	156,106	154,125
Insurance	5,341	5,200	5,149
Other	46,620	41,875	52,690
Service Providers, Contractors and Consultancy	3,143	4,000	3,340
	268,131	255,681	257,325

6. Property

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Caretaking and Cleaning Consumables	73,299	60,250	66,876
Cyclical Maintenance Provision	38,594	33,000	(2,024)
Employee Benefits - Salaries	63,118	44,304	44,550
Grounds	4,774	5,500	5,158
Heat, Light and Water	24,858	22,450	24,666
Rates	9,282	8,500	7,948
Repairs and Maintenance	61,327	24,000	37,558
Security	1,275	2,500	1,895
Use of Land and Buildings	500,994	1,325,506	675,506
	777,521	1,526,010	862,133

The use of land and buildings figure represents 5% of the school's total property value (2020: 8%). Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Bank Current Account	378,509	355,527	701,986
Bank Call Account	545	545	545
Net cash and cash equivalents for Cash Flow Statement	379,054	356,072	702,531

Of the $379,054 Cash and Cash Equivalents, $43,576 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2022 on Crown owned school buildings under the School's Five Year Property Plan. In addition, $100,000 is held by the schools on behalf of the cluster. See note 17 for details of this funding.

WAIKANAE SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2021

8. Accounts Receivable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	$	$	$
Receivables	24,778	30,000	53,540
Interest Receivable	195	500	588
Teacher Salaries Grant Receivable	196,916	200,000	184,296
	221,889	230,500	238,424
Receivables from Exchange Transactions	24,973	30,500	54,128
Receivables from Non-Exchange Transactions	196,916	200,000	184,296
	221,889	230,500	238,424

9. Investments

The School's investment activities are classified as follows:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Current Asset	$	$	$
Short-term Bank Deposits	164,708	162,500	162,478

10. Property, Plant and Equipment

2021	Opening Balance (NBV) $	Additions $	Disposals $	Impairment $	Depreciation $	Total (NBV) $
Building Improvements	89,898	-	-	-	(4,465)	85,433
Equipment	37,472	35,617	-	-	(19,164)	53,925
Furniture	145,438	54,592	-	-	(26,452)	173,578
Information Technology	93,552	58,921	-	-	(47,439)	105,034
Leased Assets	38,035	8,058	-	-	(19,787)	26,306
Library Resources	32,432	10,328	-	-	(4,707)	38,055
Playground Equipment	51,541	-	-	-	(10,752)	40,789
Sports Equipment	4,822	-	-	-	(2,941)	1,881
Balance at 31 December 2021	493,190	167,516	-	-	(135,707)	525,001

The net carrying value of equipment held under a finance lease is $26,306 (2020: $38,035).

WAIKANAE SCHOOL

Notes to the Financial Statements
For the year ended 31 December 2021

10. Property, Plant and Equipment (cont)

	2021 Cost or Valuation $	2021 Accumm Depn $	2021 Net Book Value $	2020 Cost or Valuation $	2020 Accumm Depn $	2020 Net Book Value $
Building Improvements	147,643	(62,210)	85,433	147,643	(57,745)	89,898
Equipment	234,104	(180,529)	53,575	211,268	(173,796)	37,472
Furniture	407,914	(234,336)	173,578	353,322	(207,884)	145,438
Information Technology	329,348	(223,963)	105,385	298,214	(204,662)	93,552
Leased Assets	92,942	(66,635)	26,306	105,682	(67,647)	38,035
Library Resources	117,852	(79,797)	38,055	107,523	(75,091)	32,432
Playground Equipment	234,605	(193,816)	40,789	235,223	(183,682)	51,541
Sports Equipment	45,650	(43,770)	1,880	45,651	(40,829)	4,822
Balance at 31 December	1,610,058	(1,085,056)	525,001	1,504,526	(1,011,336)	493,190

11. Accounts Payable

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Creditors	9,600	20,000	44,604
Accruals	7,228	6,500	6,023
Banking staffing overuse	-	-	18,367
Employee Entitlements - salaries	226,086	200,000	200,398
Employee Entitlements - leave accrual	4,891	5,000	30,394
	247,805	231,500	299,786
Payables for Exchange Transactions	247,805	231,500	299,786
	247,805	231,500	299,786

The carrying value of payables approximates their fair value.

WAIKANAE SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

12. Borrowings

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Loans Due in One Year	11,030	-	-
Loans Due After One Year	44,120	-	-
	55,150	-	-

The school has borrowings at 31 December 2021 of $55,150 (31 December 2020 $Nil). This loan is from the Energy Efficiency and Conservation Authority for the purpose of updating the schools lighting to LED. The loan is unsecured, interest is 0% per annum and the loan is payable in equal instalments of $2,757.50.

13. Novopay Overpayment Liability

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
No Later than One Year	-	-	4,675
Later than One Year and no Later than Five Years	-	-	-
	-	-	4,675

As the result of Novopay over payments to teachers during 2013, the School was provided with an advance from the Ministry of Education via Novopay of $30,000. Repayment of this amount was requested in April 2018, with payments due 1 July 2018, 1 July 2019 and 1 July 2020.

14. Revenue Received in Advance

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Other Revenue Received in Advance	32,082	40,000	37,976
	32,082	40,000	37,976

WAIKANAE SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2021

15. Provision for Cyclical Maintenance

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Provision at the Start of the Year	192,897	192,897	194,921
Increase to the Provision During the Year	38,594	33,000	54,937
Adjustment to the Provision	-	-	(56,961)
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	231,491	225,897	192,897
Cyclical Maintenance - Current	12,605	45,605	12,605
Cyclical Maintenance - Term	218,886	180,292	180,292
	231,491	225,897	192,897

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and photocopiers. Minimum lease payments payable:

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
No Later than One Year	20,769	15,000	19,952
Later than One Year and no Later than Five Years	11,073	15,000	21,926
Future Finance Charges	(2,405)	-	-
	29,437	30,000	41,878
Represented By			
Finance Lease Liability - Current	18,969	15,000	19,952
Finance Lease Liability - Term	10,468	15,000	21,926
	29,437	30,000	41,878

17. Funds held in Trust

	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Funds Held in Trust on Behalf of Third Parties - Current	100,000	-	-
	100,000	-	-

These funds relate to amounts received by Waikanae from Auckland University, being held on behalf of other schools in it's cluster for a language and culture program. The school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

18. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works

2021	Opening Balances $	Receipts from MoE $	Payments $	BOT Contribution/ (Write-off to R&M) $	Closing Balances $
Non Slip Decks	38,077	2,233	(40,310)	-	-
Replacement of Translucent Roof	48,298	366	(48,664)	-	-
Room 22 and 23 Build	258,462	651,004	(893,996)	-	15,470
Surface Water Drainage	52,530	3,892	(56,422)	-	-
Female staff Toilets	-	-	(3,780)	-	(3,780)
Hall Floor Replacement	-	28,106	-	-	28,106
Totals	397,367	685,601	(1,043,172)	-	39,796

Represented by:	
Funds Held on Behalf of the Ministry of Education	43,576
Funds Due from the Ministry of Education	(3,780)
	39,796

2020	Opening Balances $	Receipts from MoE $	Payments $	BOT Contribution/ (Write-off to R&M) $	Closing Balances $
Non Slip Decks	-	38,077	-	-	38,077
Replacement of Translucent Roof	-	48,298	-	-	48,298
Room 22 and 23 Build	-	300,000	(41,538)	-	258,462
Surface Water Drainage	-	56,361	(3,831)	-	52,530
Totals	-	442,736	(45,369)	-	397,367

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm’s length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm’s length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

WAIKANAE SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2021

20. Remuneration

Key management personnel compensation
Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2021 Actual $	2020 Actual $
Board Members		
Remuneration	2,595	3,605
Leadership Team		
Remuneration	677,881	677,218
Full-time equivalent members	5.85	6.00
Total key management personnel remuneration	680,476	680,823

There are 7 members of the Board excluding the Principal. The Board had held 6 full meetings of the Board in the year. The Board also has 3 members of the Finance Committee that meet regularly. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual $000	2020 Actual $000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	150 - 160
Benefits and Other Emoluments	24 - 25	23 - 24

Other Employees
The number of other employees with remuneration greater than $100,000 was in the following bands:

Remuneration $000	2021 FTE Number	2020 FTE Number
100 - 110	3	3
110 - 120	1	-
	4	3

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was:

	2021 Actual	2020 Actual
Total	-	-
Number of People	-	-

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll
The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments
As at 31 December 2021 the Board has entered into the following contract agreements for capital works:

(i) Room 22-23 rebuild, with a total value of $1,021,500, of which $951,004 has been received and $935,534 has been spent at balance date; and

(ii) Hall floor replacement, with a total value of $35,673, of which $28,106 has been received at balance date.

(Capital commitments at 31 December 2020: $1,188,095)

(b) Operating Commitments
As at 31 December 2021 the Board has not entered into any contracts.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost	2021 Actual $	2021 Budget (Unaudited) $	2020 Actual $
Cash and Cash Equivalents	379,054	356,072	702,531
Receivables	221,889	230,500	238,424
Investments - Term Deposits	164,708	162,500	162,478
Total Financial Assets Measured at Amortised Cost	765,651	749,072	1,103,433
Financial liabilities measured at amortised cost			
Payables	247,805	231,500	299,786
Borrowings - Loans	55,150	-	-
Finance Leases	29,437	30,000	41,878
Total Financial Liabilities Measured at Amortised Cost	332,392	261,500	341,664

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

27. COVID 19 Pandemic ongoing implications

Impact of Covid-19
During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

Impact on operations
Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

WAIKANAE SCHOOL

Members of the Board
For the year ended 31 December 2021

Name	**Position**	**How position on Board gained**	**Occupation**	**Term expired/expires**
Rawiri Faulkner	Presiding Member	Elected May 2016	Director	September 2022
Bevan Campbell	Principal	Appointed Jul 1998	Principal	
Michelle Fearon	Staff Rep	Elected May 2019	Teacher	September 2022
Jason Young	Parent Rep	Elected July 2019	Parent	September 2022
Greg Overton	Parent Rep	Elected July 2019	Parent	November 2023
Cherie Chu	Parent Rep	Elected June 2019	Parent	September 2022

WAIKANAE SCHOOL
Kiwisport Funding
For the year ended 31 December 2021

Kiwisport is a Government funding initiative to support student participation in organised sport.

In 2021 the School received funding of $8,210 (2020: $8,069) initiative to increase our student participation in organised sport.

This Kiwisport funding was used partly to fund a sports administrator to oversee the sporting administration within the school and assist with the funding of the school wide sports programme, purchasing equipment and providing educational activities outside the classroom.